

A close-up photograph of a brown leather basketball with black lines, resting on a polished wooden basketball court floor. The ball is positioned on the left side of the frame, and the floor's wood grain and black court lines are visible. The background is dark, making the ball and the text stand out.

# Birdville Lady Hawk Basketball

**Booster Club**



# I. The Role of the Booster Club

1. To raise supplemental funds through fundraising activities for the program.
2. To plan and provide an end of year banquet to recognize the achievements of our program.
3. To be a positive guiding group who supports & promotes the program, coaches and players.

## II. Information for Booster Club Members

1. All booster club members are under the jurisdiction of BISD.
2. Booster clubs exist to support the Organizational Sponsor (Head Coach) with extra cocurricular activities. They do not have the authority to decide the activities or trips in which the student group will participate. They may provide suggestions but the final say is left to the sponsor-Head Coach- with district approval. Booster clubs will collaborate with their Head Coaches to adopt an annual booster club budget.
3. The manner in which the booster club funds are distributed should directly correlate to the adopted budget.
4. Booster clubs should not expend funds without the knowledge and approval of the sponsor. \*\*\*All fundraising activities must be approved by the sponsor.

## II. Information of Booster Club Members

5. **IMPORTANT-** Booster clubs should NEVER give anything to students. The UIL penalty for violation is the forfeiture of varsity eligibility in the sport for which the violation occurred for one calendar year from the date of the violation.
6. Be voluntary and provide a unified support for student activities of the school.
7. Use of school facilities only with prior approval of the sponsor and campus administration.
8. With member approval-prepare and submit identifying sources of income and expenditures to the sponsor and campus principal.
9. Submit copies of financial reports to the sponsor and campus principal on a regular basis corresponding with the organization's meetings.

### III. What members should do

- 1. Enthusiastically volunteer your time and efforts for the good of the program.**
- 2. Assist in recruiting new members.**
- 3. Enthusiastically support the players, coaches and support personnel.**
- 4. Model the appropriate behavior at games as required by the UIL.**

#### IV. What members should not do

- 1. It is inappropriate for booster club members to engage in negative conversations concerning players, coaches, or the program.**
- 2. Booster club members should use caution in making recommendations about possible ways to spend booster club funds. Remember: No one knows and understands the needs of the program better than the head coach.**

# V. What Can the Booster Club Write Checks for?

1. Anything relating to the daily operations of the club including, but not limited to: Mail out, postage, advertising in the local paper, bank fees etc.
2. Items purchased for resale (Concessions, Fundraising items)
3. Coaches Appreciation-End of year Gift: The UIL allows for a \$500 limit per coach, cumulative for a calendar year and is not specific to any one particular coach.
4. All items necessary for the preparation of one pre-season meal (Meet the Hawk) per team per sport, per school annually.
5. All items necessary for the preparation of one post-season meal or banquet per sport, per school year.
6. Items relating to fundraising activity ( signs, equipment, rentals, etc.)
7. Production of media guides and or programs
8. Reimbursements to BISD.
9. All funds have to be donated to the BHS activity account to pay for items that the team participates in..-travel-food-trips etc...

# Ways our booster club has helped our program...

**THE GUN SHOOTING MACHINE**

**\$7-8,000**



**Noah Shot analyzer**

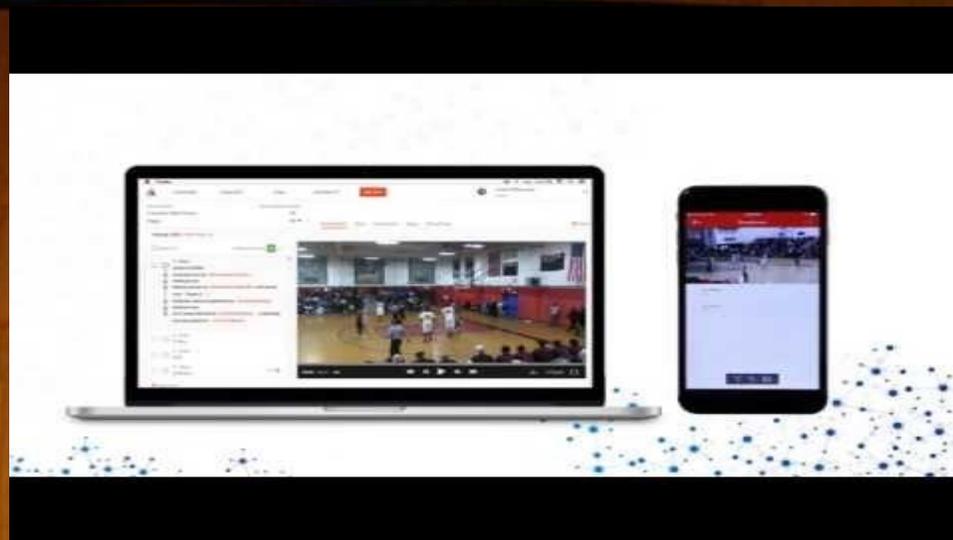
**\$5-6,000**



# Ways our booster club has helped our program



Ways our booster club has helped our program  
-Krossover-film and stats



# Booster club officers-Duties

## President

- 1. President- Coordinate meetings, confirm a quorum exists, preside at all meetings, appoint chairman for special committees, authorized to sign on bank accounts, call meetings, submit copies of bylaws to appropriate people, submit to the booster club sponsor and school principal all forms required for BISD.**

# Vice President

**2. Vice President- act as aide to the President, preside in the absence of the President, perform monthly bank reconciliation to ensure accuracy of treasurer reports.**

# Secretary

**3. Secretary- record and maintain the minutes of the meetings, provide correspondence including meeting notification to be sent to the members, the Lady Hawk Head basketball coach and principal of BHS. Keep a current copy of the bylaws and maintain a current membership list.**

# Treasurer

**4. Treasurer- maintain custody of all the funds of the association. Keep books of account records including- bank statements, receipts, budgets, invoices, paid receipts and canceled checks for 5 years or until transferred to their successor. Make disbursements in accordance with the budget adopted by the organization, sign on bank accounts, present a financial report both written and verbal at every meeting of the unit as requested by the executive board, the organization, the Lady Hawk head basketball coach or school principal. Make a full report at the annual meeting.**

# ALL OFFICERS

Attend all meetings of the association, perform the duties outlined in these bylaws and assigned from time to time. Deliver to their successors or the president all official materials within fifteen (15) days following the date at which their successors assume their duties. Ensure the audit committee receives the documents and information needed.

# Sponsor-HEAD COACH

The sponsor of the organization shall not be a member or have voting privileges on the executive board. Outlines what items are needed/wanted by our program that our current district funds won't/will not cover. Helps with budget for booster club.

Examples-Krossover-stats, meals, clothing, equipment to help with basketball skills, Meet the Hawk Night, Senior Night, Banquet, Scholarships, travel etc.

# 2015-2016 Officers

**Brent Turner-President**

**Mary Jo Flores-Vice President**

**Treasurer-Clay Caruthers**

**Secretary-Kristin Wheeler**

# New Items-Bylaws

**\*\*\*Policy for handling money-must have receipts and paid back by a check- No money can be handed out or reimbursed by means of cash. Everything must be documented for the Booster Club.**